

Clarke[®]

STRONG-ARM



2.5 TONNE TROLLEY JACK
MODEL NO: CTJ2500QLGB
PART NO: 7621803

**OPERATION & MAINTENANCE
INSTRUCTIONS**



ORIGINAL INSTRUCTIONS

DL0925 - Rev 2

INTRODUCTION

Thank you for purchasing this CLARKE Trolley Jack.

Before attempting to use this product, please read this manual thoroughly and follow the instructions carefully. In doing so you will ensure the safety of yourself and that of others around you, and you can look forward to your purchase giving you long and satisfactory service.

Users must read these instructions before using this product.

Keep this document in a safe place for future reference.

SPECIFICATIONS

Model number	CTJ2500QLGB
Part number	7621803
Rated Load	2.5 tonne (2500kg)
Length (not including handle):	660 mm
Width	290 mm
Height	220 mm
Height of saddle from floor (minimum)	100 mm
Height of saddle from floor (maximum)	465 mm
Lifting height with rated load	285 to 465 mm
Saddle cup diameter	108 mm
Distance raised per stroke	70 mm
Quick lift	Yes
Weight	30.5 kg
Pump oil capacity	210 ml

SAFETY PRECAUTIONS

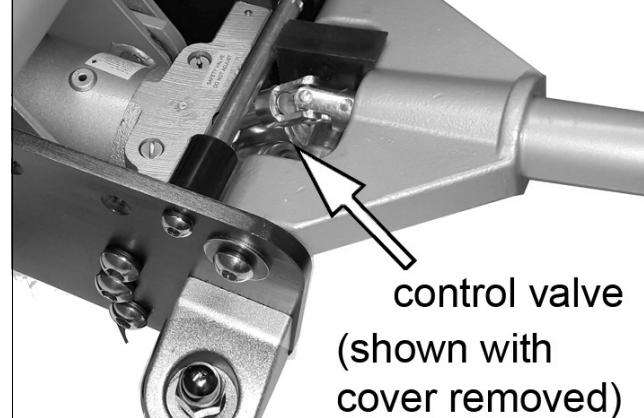
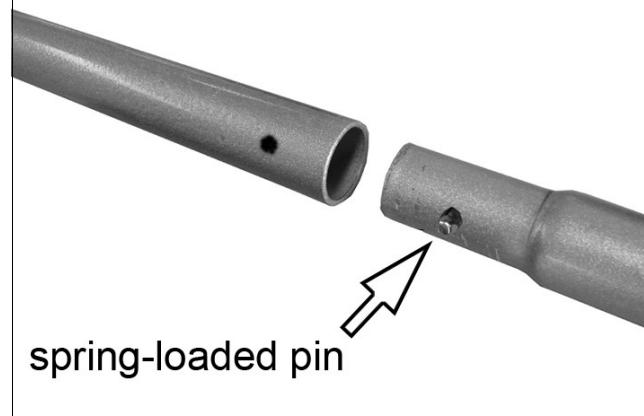
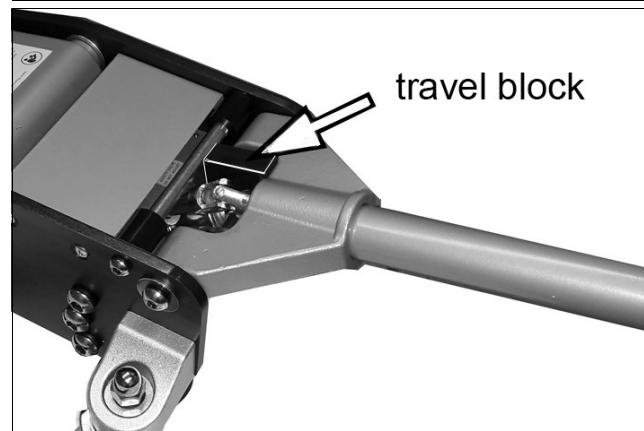
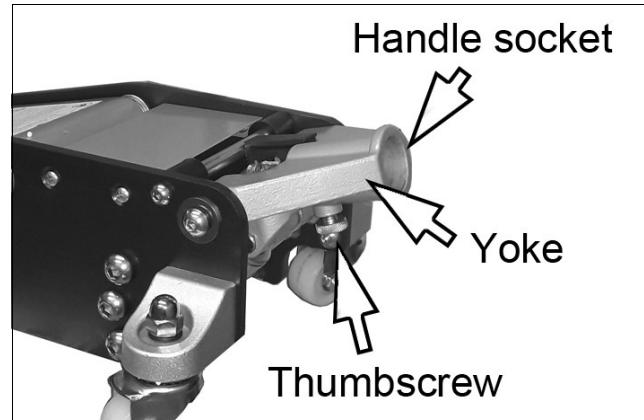


WARNING: THE OPERATOR MUST FOLLOW ALL INSTRUCTIONS WITHIN THIS INSTRUCTION BOOKLET

1. Only trained persons should operate this lifting equipment.
2. **ALWAYS** ensure that sufficient light is provided and that the work area is kept clear of unrelated items.
3. **ALWAYS** inspect the jack before use. Make sure that all parts are in good condition and operating smoothly and that no cracks or distortion is apparent. If in doubt do not use. Have the damaged parts replaced or consult your CLARKE dealer.
4. The jack must be maintained and repaired by suitably qualified persons.
5. **DO NOT** make any modifications to this jack or adjust any valves.
6. **DO NOT** use the jack if an oil leak is apparent. Consult your CLARKE dealer.
7. **DO NOT** try to lift more than the rated load for the jack.
8. This jack is for lifting only; do not move a load using the jack as a dolly.
9. **DO NOT** use to lift people and ensure that no-one is in the vehicle during lifting.
10. **Make sure that the jack is on a firm level base and there is no possibility of it slipping when under load.**
11. Only use the jack on solid ground, preferably concrete. Avoid tarmac as the jack could sink in.
12. Make sure the load is taken by the full saddle and that the point of lift on the load is strong enough to support the load adequately.
13. **DO NOT work under the raised vehicle until it is supported by suitable means e.g. axle stands. NEVER rely on the jack to support the vehicle by itself.**
14. **NEVER** push a load off the jack.
15. Ensure that all personnel are well clear of a load being raised or lowered.
16. Consult the vehicle handbook to determine the correct lifting points.
17. It is necessary that the operator watch both the jack and the load during operation.
18. Check the condition of the labels regularly and replace if required.

UNPACKING AND ASSEMBLY

1. Loosen the thumbscrew in the yoke until the lower handle can be inserted fully into the handle socket.
 - The handle has a groove which should engage with the thumb screw once it is re-tightened.
 - The socket in the handle will engage with the jack control valve at the base of the yoke.
2. Remove the travel block by pressing the handle yoke down-wards and pulling the block away.
3. Tighten the thumb screw to secure the lower handle to the jack.
4. Add the upper handle by sliding it onto the lower handle until the spring loaded pin clips in place.



PURGING AIR FROM THE SYSTEM

If air bubbles become trapped inside the hydraulic system during shipping or transport, the efficiency of the jack will be reduced and the jack will feel spongy.

1. Use the handle to turn the control valve anti-clockwise, relieving the pressure inside the jack.

2. Pump the handle several times to purge air from the system.
3. Turn the control valve clockwise and test the jack. If efficiency is still low, check the oil level as described under Maintenance on page 6.
4. The jack is now ready to use.

OPERATION

This jack incorporates a twin piston pump with a 'quick lift' facility. This provides the user with a rapid raising operation for the unloaded jack. When the jack reaches the vehicle to be raised, its lift per stroke reduces, to provide a gradual and controllable lifting operation.

Before use, inspect the jack for oil leaks or any other defect. Should any be apparent, have the jack repaired by a qualified technician.



WARNING: NEVER WORK ON THE VEHICLE WHEN SUPPORTED ONLY BY A JACK. THIS IS HIGHLY DANGEROUS. THE VEHICLE MUST BE SUPPORTED ON AXLE STANDS OR SUITABLE SUPPORTS, BENEATH THE CORRECT JACKING/SUPPORT POINTS.

1. Ensure the vehicle to be raised is stable and on firm level ground with the wheels chocked. Ensure the vehicle's handbrake is on, the engine is switched off and the transmission is in gear or park if automatic.
2. Ensure the vehicle will not come into contact with adjacent objects when tilted by the jacking operation.
3. Position the jack so that the saddle is directly beneath the lifting point.
 - Consult the vehicle handbook to determine suitable lifting points.
4. Ensure the jack wheels are free to move and there are no obstructions.
5. Twist the handle clockwise to close the control valve.
6. Pump the handle to raise the saddle until it reaches the jacking point, or alternatively, pump the pedal to raise the saddle.

IMPORTANT: The foot pedal is used to quickly bring the saddle to the lifting point, NOT to raise a load.

7. Make sure that the saddle is in full contact with the lifting point and that there is nothing that will prevent a clean lift. Keep all personnel at a safe distance before lifting the vehicle.
8. Position suitably rated axle stands directly beneath suitable supporting points on the vehicle and very gently twist the handle anti-clockwise to lower the vehicle.
9. Make sure that the axle stands are in good condition and that they can support the weight of the vehicle.

10. Ensure that the axle stands cannot move when supporting the load and are on firm, level ground. Use suitable wheel chocks to stop the vehicle from moving.
11. The jack may move slightly during operation. It is important therefore, that the floor is clean and completely free from debris.
12. **DO NOT** lift the vehicle if there is any chance of spillage of fuel, battery acid or other liquids.
13. Carefully lower the vehicle onto the axle stand(s), checking constantly that the vehicle rests snugly and cleanly on the axle stand and that the stand is stable before the weight is taken.

NOTE: Ensure this is carried out under complete control. DO NOT allow the load to drop suddenly as this impose undue strain on the jack internal parts and damage the vehicle.

14. **ALWAYS** avoid a rapid descent by turning the handle slowly.
15. Completely remove the jack from the vehicle.

SUITABLE AXLE STANDS FOR USE WITH THIS JACK

- CAX2TF 2 Tonne Folding Axle Stand (part no 7600015)
- CAX2TA 2 Tonne Aluminium Axle Stand (part no 7600010)
- CAX3TP 3 Tonne Axle Stand (part no 7600065)
- CAX3TBC 3 Tonne Axle Stand (part no 7600060)
- CAX3TA 1.5 Tonne Aluminium Axle Stand (part no 7600030)
- CAX6TP 6 Tonne Axle Stand (part no 7600076)
- CAX6TBC 6 Tonne Axle Stand (part no 7600070)
- CAX10TP 10 Tonne Axle Stand (part no 7600090) - sold singly

MAINTENANCE

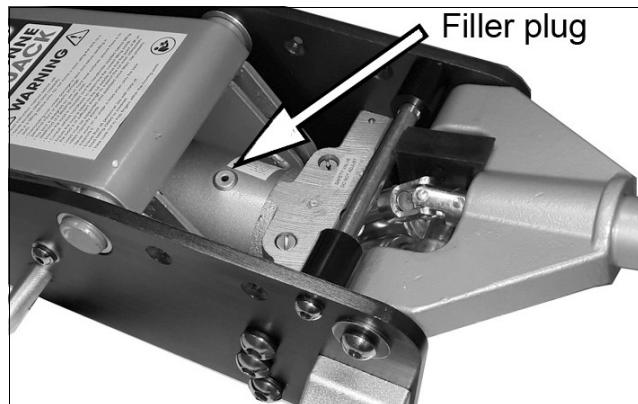
CHECKING/TOPPING UP THE OIL LEVEL

If the jack has been stored for long periods, check for oil leaks before use. If necessary, check the oil level as follows:

1. Ensure the jack is fully lowered by turning the control valve fully anti-clockwise.
2. Remove the four retaining screws and lift off the cover plate.

3. Remove the filler plug.

- The oil should be almost level with the bottom of the oil filler hole.
- Oil can be topped up using CLARKE Hydraulic Oil (p/n 3050830 1 litre). Never use brake fluid or instead of hydraulic oil.
- Take care not to move the handle while filling with oil.



4. Replace the filler plug and cover plate and purge any air from the system (see page 4).

5. Dispose of old/spilled oil appropriately and wipe up any spillage.

GENERAL CARE

1. Periodically lubricate the hinges, front wheels & rear castors with light oil.
2. Store in a dry location.
3. In the event of damage or broken components, replacements are available from CLARKE Parts & Service.

ENVIRONMENTAL PROTECTION

One of the most damaging sources of environmental pollution is oil products. Never throw away used hydraulic oil with domestic refuse or flush it down a sink or drain. Collect any hydraulic oil in a leak proof container and take it to your local waste disposal site.

If disposing of this product or any damaged components, do not dispose of with general waste. This product contains valuable raw materials and should be taken to your local civic amenity site for recycling of metal products.

GUARANTEE

This product is guaranteed against faulty manufacture for a period of 12 months from the date of purchase. Please keep your receipt which will be required as proof of purchase.

This guarantee is invalid if the product is found to have been abused or tampered with in any way, or not used for the purpose for which it was intended. Faulty goods should be returned to their place of purchase, no product can be returned to us without prior permission. This guarantee does not effect your statutory rights.

TROUBLESHOOTING

PROBLEM	CAUSE	SOLUTION
Jack will not lift the 2500 KG rated load	Low oil level. Release valve not closed. Air in hydraulic system. Damage to moving parts.	Check for leakage and top up if required as on pages 6/7. Turn the release knob fully clockwise Purge the system as on page 4/5. Replace or return to your dealer for repair.
Jack lifts but lowers when under load	Release valve not fully closed. Air in hydraulic system Dirt on valve seats or faulty seals.	Turn the release valve fully clockwise. Purge the system as on page 4/5. Replace or return to your dealer for repair.
Pump feels Spongy	Low oil level. Air in hydraulic system.	Check for leakage and top up if required as on pages 6/7. Purge the system as on page 4/5.
Handle raises or flies back under load	Air in hydraulic system.	Purge the system as on page 4/5.
Jack will not lift full height	Low oil level. Air in hydraulic system	Check for leakage and top up if required as on pages 6/7. Purge the system as on page 4/5.
Jack will not lower completely	Return spring damaged Piston or frame bent. Release valve partly open. Air in system.	Replace or return to your Clarke dealer for repair. Check and fully open release valve. Open release valve and pump handle a few times. Close valve and re-try.
Jack will not lower at all.	Release valve still closed.	Check and fully open release valve.

If any of these remedies fail to restore your jack, consult your CLARKE dealer.

DECLARATION OF CONFORMITY



Hemmall Street, Epping, Essex CM16 4LG

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DECLARATION OF CONFORMITY

This is an important document and should be retained.

We hereby declare that this product(s) complies with the following directive(s):
2006/42/EC
Machinery Directive.

The following standards have been applied to the product(s):

EN 1494:2000+A1:2008

The technical documentation required to demonstrate that the product(s) meet(s) the requirement(s) of the aforementioned directive(s), has been compiled and is available for inspection by the relevant enforcement authorities.

The CE mark was first applied in: 2019

Product Description: 2.5 Tonne Aluminium + Steel Floor Jack
Model number(s): CTJ2500QLGB
Serial / batch Number: N/A
Date of Issue: 11/01/2022

Signed:

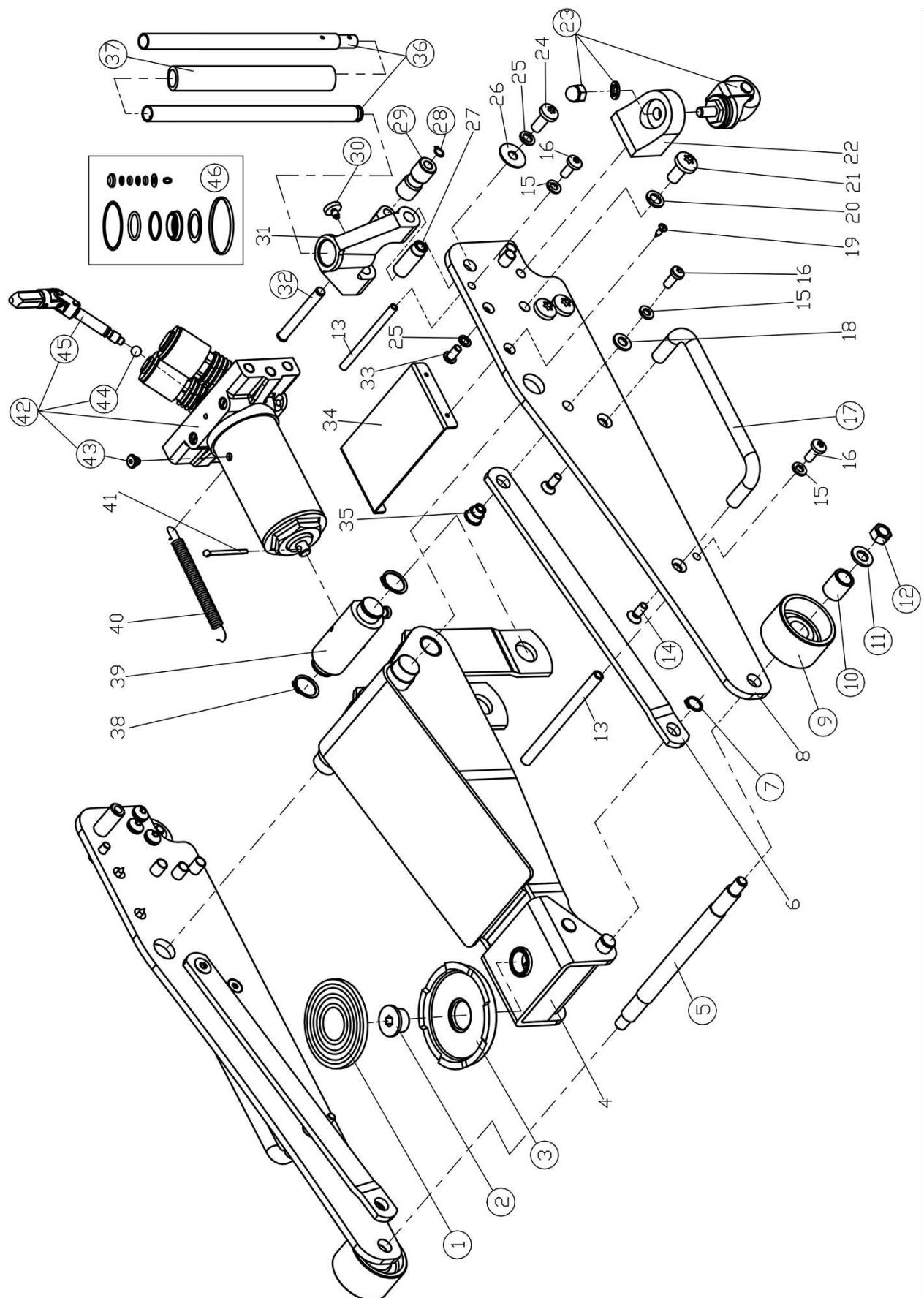
J.A. Clarke
Director

CTJ2500QLGB CE Clarke DOC 011122

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<p>This is an important document and should be retained.</p>	<p>This is an important document and should be retained.</p>	<p>This is an important document and should be retained.</p>
<p>We hereby declare that this product(s) complies with the following statutory requirement(s): Supply of Machinery (Safety) Regulations 2008</p>	<p>We hereby declare that this product(s) complies with the following statutory requirement(s): Supply of Machinery (Safety) Regulations 2008</p>	<p>We hereby declare that this product(s) complies with the following statutory requirement(s): Supply of Machinery (Safety) Regulations 2008</p>
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<p>The technical documentation required to demonstrate that the product(s) meet(s) the requirement(s) of the aforementioned legislation has been compiled and is available for inspection by the relevant enforcement authorities.</p>	<p>The technical documentation required to demonstrate that the product(s) meet(s) the requirement(s) of the aforementioned legislation has been compiled and is available for inspection by the relevant enforcement authorities.</p>	<p>The technical documentation required to demonstrate that the product(s) meet(s) the requirement(s) of the aforementioned legislation has been compiled and is available for inspection by the relevant enforcement authorities.</p>
<p>The UKCA mark was first applied in: 2021</p>	<p>The UKCA mark was first applied in: 2021</p>	<p>The UKCA mark was first applied in: 2021</p>
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<p>Signed:</p>	<p>Signed:</p>	<p>Signed:</p>
<p>J.A. Clarke Director</p>	<p>J.A. Clarke Director</p>	<p>J.A. Clarke Director</p>
<p>CTJ2500QLGB UKCA Clarke DOC 011122</p>	<p>CTJ2500QLGB UKCA Clarke DOC 011122</p>	<p>CTJ2500QLGB UKCA Clarke DOC 011122</p>
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COMPONENT PARTS - GENERAL ASSEMBLY



COMPONENT PARTS - GENERAL ASSEMBLY

No	Description
1	Saddle pad
2	Saddle pin
3	Saddle
4	Lifting arm assembly
5	Front wheel axle
6	Connecting bar
7	Circlip 16mm
8	Side frame
9	Front wheel
10	Sleeve for front wheel
11	Washer M12
12	Nut M12
13	Position rod
14	Flat head socket screw M8 x 20
15	Spring washer M8
16	Pan head socket screw M8 x 20
17	Carrying handle
18	Washer M8
19	Self tapping screw M4 x 16
20	Spring washer M12
21	Cap head socket screw M12 x 25
22	Castor base
23	Rear castor assembly
24	Cap head socket screw M10 x 25
25	Spring washer M10

No	Description
26	Washer M10
27	Handle socket shaft
28	Circlip 12mm
29	Roller
30	Socket screw M10 x 19
31	Handle socket
32	Pin for roller
33	Cap head socket screw M10 x 20
34	Cover plate
35	Connecting rod bush
36	Handle assembly
37	Foam protective pad
38	Circlip 25mm
39	Coupling connector
40	Return spring
41	Cotter pin 4dia x 4.5
42	Ram assembly
43	Oil plug
44	Steel ball 6mm
45	Universal joint assembly
46	Seal kit

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Servicing & Technical Enquiries

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